

**The Village of Brainard
Board of Trustees Board Meeting Minutes
November 20, 2017**

The Board of Trustees of the Village of Brainard held a regular meeting on November 20, 2017 at 7:00P.M. at the City Hall. The meeting notice and agenda were posted in three public places: City Hall, the community bulletin board, and the Brainard Post Office. The agenda is kept current at the City Clerk's office and available for public inspection. This method is designated by the public body.

Chairman Elaine Fortik called the meeting to order with the recitation of the Pledge of Allegiance and the reading of the agenda. Chairman Fortik announced that a copy of the current Open Meetings Act was on display for public inspection.

Roll Call present: Kevin Behne, Scott Foral, Elaine Fortik, Dave Havlovic, Ernest Kabourek

Staff present: Clerk-Treasurer Robin Sullivan Utility Supt. Alan Kovar

Guests included: Baily Sullivan and Brian Foral

New Business- Sidewalk and Trail Discussion

The Board reviewed an example trail master plan that had been designed for Tekamah Nebraska's trail project. The plan was provided by JEO Consulting Group to help give a better understanding on what would be included in a JEO prepared master plan should the Village of Brainard decided to go this route in providing sidewalk/trails within the Village of Brainard. It was discussed that in order to apply for a grant to help with the installation of this kind of project a master plan would need to be done. It was mentioned that the Nebraska Game and Parks and the Nebraska Department of Transportation were two common grant opportunities for this kind of project. The Board would study the information provided and continue to discuss sidewalk availability.

Public Hearing

At 7:30PM Chairman Elaine Fortik opened a public hearing for a conditional use permit application to allow for the enlargement of the East Butler School System.

Details included that the East Butler School System had submitted a conditional use permit application to add an addition on to the south side of the school, Lots 1-6, McAlvins Addition, Brainard. The addition measured at 42'x70', enlarging the existing building by 2,940 square feet to be used for additional classrooms. The Board of Trustees reviewed blue prints of the proposed addition. It was noted that the Brainard Planning Commission had met and held a public hearing in regards to this request on December 13, 2017 and had made the recommendation that the conditional permit be granted. The Board also reviewed a letter in

favor of recommendation from Brainard's Zoning Assistant Jeff Ray stating that the proposed project was consistent with the zoning regulation in place.

Scott Foral made the motion, seconded by Ernest Kabourek to close the public hearing for the East Butler conditional use permit application at 8:00P.M.

Voting aye: Behne, Foral, Fortik, Havlovic, Kabourek

Voting nay none

The motion carried

Kevin Behne made the motion, seconded by Dave Havlovic that the East Butler School District conditional use permit be approved as submitted for the expansion project to the school.

Voting aye: Behne, Foral, Fortik, Havlovic, Kabourek

Voting nay: none

The motion carried

Code Book Review:

The Board reviewed Chapter 8 Fire Regulations. The Board asked that Fire Chief John Bongers review this Chapter 8 for further clarification.

Review of Minutes:

Scott Foral made the motion, seconded by Kevin Behne to approve the Oct. 16, 2017 Board minutes as presented.

Voting aye: Behne, Foral, Fortik, Havlovic, Kabourek

Voting nay: none

The motion carried

Consideration of Claims:

A claim from CTF Service was presented for payment for the amount of \$5,305.00 for work done to the city truck.

Kevin Behne made the motion, seconded by Dave Havlovic to approve the claims to be paid with the addition of the CTF Service claim of \$5,305.00.

Voting aye: Behne, Foral, Fortik, Havlovic, Kabourek

Voting nay: none

The motion carried

Electric, Sewer, Water:

Utility Supt. Alan Kovar reported that he had found a broken float in the Cecilia lift station thus causing on going problems with the pump.

Alan reported that the latest selenium test measured 39.0 at the post office well and 36.6 at the water tower well. It was reported that Spark Electric had trimmed branches out of the electrical line in the Alley behind the post office. Alan reported that a communication switch

had not been working properly between well locations and Sargent Drilling would need to come back out to look at it. It was reported that several residential water lines had been replaced.

Chairman Elaine Fortik corresponded to the Board that she had done some checking in regards to a reimbursement to Alan Kovar for the use of his personal truck while the city truck was being repaired. Elaine had checked with Kobza Rental and Enterprise Rentals and both had suggested a daily rental of anywhere from \$25.00 to \$60.00 to rent a vehicle. Chairman Elaine Fortik suggested the Board continue to think of what should be reimbursed to Alan Kovar for the use of his vehicle during this time.

Streets, Parks, Pool, Trees:

Board Member Dave Havlovic reported he had checked about getting the playground horses refurbished over the winter months and would be reporting back when he receives a cost estimate for this work. Clerk Sullivan reported she had submitted the grant application, for assistance to help purchase picnic tables, to the Butler County Area Foundation.

Clerk Sullivan provided a written employee report for the Board to review. Clerk Sullivan reported the Village audit had been scheduled for November 29, 2017, working to finalize the end of the year reporting for the audit, helping with the recent Planning Commission Meeting, attending the Nebraska Municipal Power Pool yearly training, and attending the Southern Seven Clerk's Association quarterly meeting. Clerk Sullivan reported that Brainard would be hosting the August 2018 Southern Seven Clerk's Association Meeting.

Correspondence: Clerk Sullivan reported she had received a verbal complaint in regards to unlicensed vehicles parked on the village streets.

Dave Havlovic made the motion, seconded by Ernest Kabourek to adjourn the meeting at 10:30P.M.

Voting aye: Behne, Foral, Fortik, Havlovic, Kabourek

Voting nay: none

The motion carried

